

# PALISADES PARK BUILDING DEPARTMENT

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## ARCHITECT PLAN SUBMITTAL CHECK LIST

**THIS FORM IS TO BE FILLED OUT IN ITS ENTIRETY AND SUBMITTED WITH ANY AND ALL PLANS AND PERMITS SUBMITTED TO THE PAL. PK. BUILDING DEPT. ALL ITEMS MUST BE ON THE PLANS**

ITEM	YES	NO	N/A
ARCHITECTS NAME, ADDRESS, PHONE NUMBER AND ALL PAGES SIGNED AND SEALED			
PROPERTY OWNERS NAME AND ADDRESS			
ADDRESS OF PROPOSED WORK SITE INCLUDING BLOCK AND LOT			
DESCRIPTION OF PROPOSED WORK			
EXISTING AND PROPOSED USE GROUP			
EXISTING AND PROPOSED CONSTRUCTION TYPE			
SHOW ALL DESIGN CODES USED			
RS CHECK ETC. ENERGY CALCULATIONS			
UL LISTINGS ON ALL ASSEMBLIES WHERE APPLICABLE			
ALL DESIGN LOADS			
SHOW FOUNDATION, FLOORS, WALLS, ROOF, AND STRUCTURAL COMPONENTS WHERE APPLICABLE.			
DOOR AND WINDOW AND FINISH SCHEDULE			
SHOW <b>ALL ADA COMPLIANCE</b> PER CHAPTER 11 OF THE IBC			
SHOW <b>COMPLETE</b> BUILDING CODE ANALYSIS INCLUDE ALL FIRE SEPARATIONS, EXITS, ETC			
INCLUDE SITE PLAN SHOWING EXISTING AND NEW STRUCTURE AND ALL SET BACKS. INCLUDE ALL UTILITY LOCATIONS			
SHOW PERCENTAGE OF LOT COVERAGE			
SHOW OCCUPANCY LOAD WHERE APPLICABLE			
INCLUDE FIRST RESPONDER COMMUNICATION POINTS WHERE APPLICABLE.			